

# How to Setup Office365 email in the Outlook for Android app

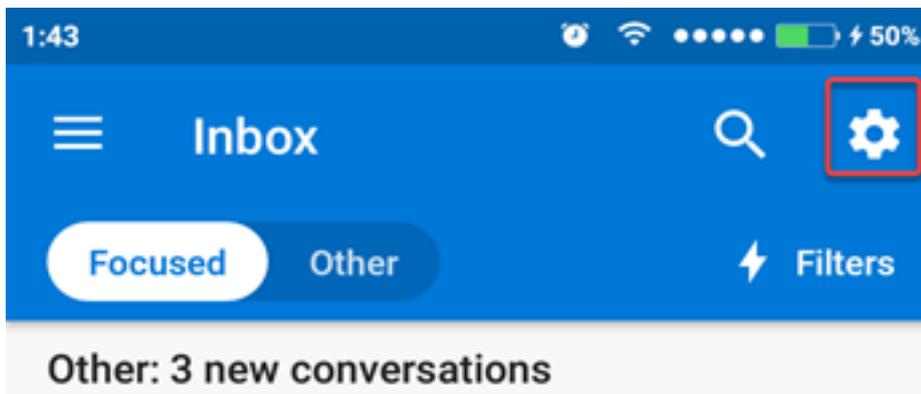
Open **Outlook for Android**. The icon looks like this:



If you haven't already, download the Outlook app from Google Play Store

Tap **Get Started** if it's your first time.

Or, go to **Settings > Add Account > Add Email Account**.



## Accounts



Work  
Exchange



ADD ACCOUNT

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## Mail



Notifications

Enter your full email address, then tap **Continue**.

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## Add account



Enter your work or personal email address.

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Microsoft might email you about the Outlook Mobile App. You can unsubscribe at any time. [View our Privacy Policy.](#)

Enter your email account password and tap **Sign In** or **Next**.



@lakewoodmontessori.org



Enter password

Sign in

[Forgot my password](#)

[Sign in with another account](#)

Outlook may request permission to access your calendar, contacts, etc. Tap **Yes** or **Allow**.



## Let this app access your info?

Email needs your permission to:

- **Sync your emails, contacts, calendar and tasks, and send emails**
- **Access your info at any time**
- **Access your email addresses**
- **Sync and send emails**

You can change these application permissions at any time in your account settings.

Yes

No

You're now ready to use Outlook for Android!



Online URL: <https://support.quikbox.com/article.php?id=174>