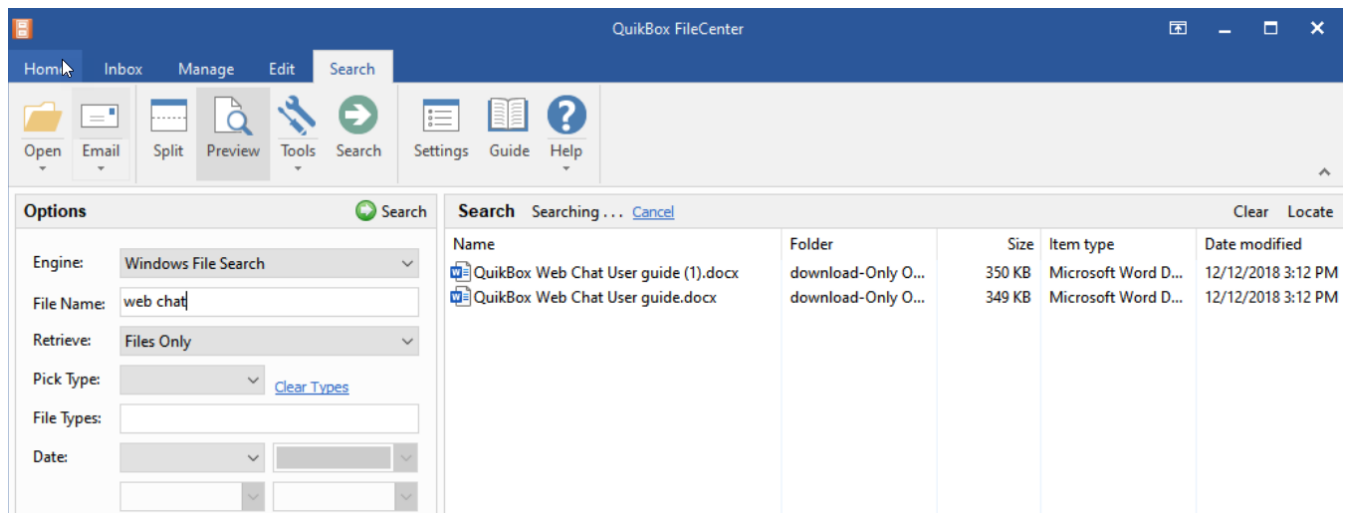


Searching within a Cabinet

While it's possible to search entire cabinets, you'll also find it useful to limit your search to a specific drawer or folder:

1. Select the drawer/folder you want to search
2. Click the Search button above the list of files
3. Choose Windows File Search as the Engine
4. Enter your search parameters
5. Click Search

The search results will show up in the Files view. To clear the search results, click Clear. To close the search window, click the X the right of the Search button



Options

Engine: Windows File Search

File Name: web chat

Retrieve: Files Only

Pick Type: Clear Types

File Types:

Date:

Search Searching... Cancel

Name	Folder	Size	Item type	Date modified
QuikBox Web Chat User guide (1).docx	download-Only O...	350 KB	Microsoft Word D...	12/12/2018 3:12 PM
QuikBox Web Chat User guide.docx	download-Only O...	349 KB	Microsoft Word D...	12/12/2018 3:12 PM

Online URL: <https://support.quikbox.com/article.php?id=55>