## **Search by Archive Folder**

## **User Archives**

The folder *My Archive* contains all emails that were archived from your mailboxes. If you have read-access to the archives of additional users, their emails are located in the folders labeled *Archive of*.

## Display of Emails in a Folder

To view the emails of a specific folder, simply click on the folder name. The emails are listed below the tree structure.

Online URL: <a href="https://support.quikbox.com/article.php?id=7">https://support.quikbox.com/article.php?id=7</a>